



དབུ་མཚན་འབྲུག་གཞུང་།  
ནང་མིང་དང་ཕྱི་ལ་འཛིན་ལྷན་ཁག་མདོ་ཆེན་ཡིག་ཚང་། བཀའ་ཚན་ཚོང་།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF HOME & CULTURAL AFFAIRS,  
DIRECTORATE SERVICES,  
TASHICHHODZONG



NGA/HRM-02/

4491

18<sup>th</sup> February, 2021

### VACANCY ANNOUNCEMENT

The Ministry of Home and Cultural Affairs is pleased to announce the vacancies on contract as detailed below:

Position Title	Position Level	Slot	Place of posting	Minimum Qualification	Remarks
Driver	04	2	Office of the Minister, MoHCA	CI-VIII	Consolidated Contract (2 years)
			Department of Disaster Management		

All the interested eligible applicants may submit the following documents (scanned in one pdf file) to [srinchen@mohca.gov.bt](mailto:srinchen@mohca.gov.bt) on or before **3<sup>rd</sup> March, 2021**:

1. Duly filled Civil Service Employment Application Form 4/1 available at [www.rcsc.gov.bt](http://www.rcsc.gov.bt) (no need to attach photograph and legal stamp);
2. Copy of academic transcript;
3. Copies of driving license and certificate;
4. Copy of Citizenship Identity Card;
5. Copy of valid Security Clearance Certificate;
6. Copy of valid Medical Fitness Certificate issued by competent RGOB medical doctor;
7. No objection certificate, if employed.

The applications with incomplete documents shall not be accepted. For any clarifications, please contact HR division at 323741 during office hours

### Human Resource Division